



Meeting adjourned at 5:41 P.M.

Stacy Schroeder Busby  
School Board Secretary



**KENOSHA UNIFIED SCHOOL BOARD**  
**PERSONNEL/POLICY MEETING**  
Educational Support Center – Room 110  
January 8, 2013  
**MINUTES**

A meeting of the Kenosha Unified Personnel/Policy Committee chaired by Mrs. Coleman was called to order at 5:51 P.M. with the following Committee members present: Mrs. Taube, Mr. Gallo, Mr. Jacobs, Mr. Retzlaff, Ms. Hamilton, and Mrs. Coleman. Dr. Hancock was also present. Ms. Morrison and Mr. Wamboldt were excused. Ms. Ross was absent.

**Approval of Minutes – December 4, 2012 Personnel/Policy and Joint Planning/Facilities/Equipment, Personnel/Policy, and Curriculum/Program Meetings**

Mr. Jacobs moved to approve the minutes as contained in the agenda. Mr. Gallo seconded the motion. Unanimously approved.

**Policy/Rule 1240 – Access to Public Records**

Mrs. Sheronda Glass, Executive Director of Business Services, and Mr. Edward Kupka, Interim Director of Human Resources, presented Policy/Rule 1240 – Access to Public Records and indicated that the item was presented last month; however, a request from the Committee was made to postponed action to allow for time to compare the policy with the Wisconsin Records Retention Schedule for School Districts and Wisconsin State Statutes. Mrs. Glass indicated that the policy mirrors state statute.

Mr. Retzlaff moved to forward the proposed revisions to Policy/Rule 1240 – Access to Public Records to the Board of Education for approval as a first reading at the January 29, 2013 regular meeting and for a second reading at the February 26, 2013 regular meeting. Mr. Jacobs seconded the motion. Unanimously approved.

**Policy/Rule 5260 – Open Enrollment – Full Time**

Mr. Kristopher Keckler, Executive Director of Information & Accountability, presented Policy/Rule 5260 – Open Enrollment – Full Time and indicated that the policy is being revised to align with updated guidelines from the Department of Public Instruction which state that termination of open enrollment students due to habitual truancy must now be included in any district open enrollment policy. Therefore; the definitions, notifications and interventions that currently apply to resident students will now be consistent and apply to open enrollment students.

Mr. Jacobs moved to forward the proposed revisions to Policy/Rule 5260 – Open Enrollment – Full Time to the Board of Education for approval as a first reading at the January 29, 2013 regular meeting and for a second reading at the February 26, 2013 regular meeting. Mr. Retzlaff seconded the motion. Unanimously approved.

**Information Items**

There were no questions on the Recommendations Concerning Appointments, Leaves of Absence, Retirements, and Resignations.

**Future Agenda Items**

There were no future agenda items noted.

Meeting adjourned at 6:14 P.M.

Stacy Schroeder Busby  
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